

ANNUAL TOWN MEETING

MAY 10, 1994

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on Tuesday, May 10, 1994. Moderator DeWitt T. Minich called the Annual Town Meeting to order at 7:55 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To hear and accept the reports of the Town Officers and Committees.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to accept and place on file the reports of the Town officers and Committees without ratification of any action taken or authorization of any action proposed.

ARTICLE 2. To see if the Town will vote to set the annual curbside solid waste collection fee at \$1.00 per 32 gallon bag or container (each use), said fee to fund the town wide curbside collection service and related expenses for Fiscal Year 1995; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to set the annual curbside solid waste collection fee at \$1.00 per 32 gallon bag or container (each use), said fee to fund the town wide curbside collection service and related expenses for Fiscal Year 1995.

Finance Committee recommended adoption of this Article.

ARTICLE 3. To see if the Town will vote the following sums to fund the Roadside Collection Solid Waste and Recycling Enterprise Fund for Fiscal Year 1995, to be expended under the direction of the Board of Health:

	-Range-	
	Low	High
Expenses, Contract:	\$130,462	\$156,933
Expenses, sticker printing:	\$ 4,000	\$ 4,000
Expenses, education/mailing:	\$ 1,500	\$ 1,500
Previous year's deficit:	\$ 12,000	\$ 17,000
Total:	\$147,962	\$179,533

and that (\$147,962 to \$179,533) to be raised as follows: \$122,000 from enterprise fund receipts; and (\$25,962 to \$57,533) be raised and appropriated or transferred from other available funds; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to spend \$136,962 for the Roadside Collection Solid Waste and Recycling Fund under the direction of the Board of Health as follows:

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Expenses, Contract	\$131,462
Expenses, sticker printing:	4,000
Expenses, education/mailing:	1,500

Total: \$136,962

and that this \$136,962 be raised as follows: \$126,100 from the enterprise fund receipts; and \$10,862 be raised from the tax levy.

Finance Committee recommended adoption of this Article.

ARTICLE 4. To see if the Town will authorize the establishment of a Recycling Revolving Account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be under the direction of the Board of Health and used for the deposit of receipts and fees collected on recyclable materials; said recyclable materials to be determined by a joint vote of the Board of Health and Recycling Committee and to be in compliance with all state health regulations; and, further, to allow the Board of Health, or the Recycling Committee with the approval of the Board of Health, to expend funds not to exceed \$ 60,000 for Fiscal Year 1995 from said account for the operation and maintenance of the Town Recycling Center; said authorization to be contingent upon the creation of specific recycling fees by the Board of Health for construction and demolition materials, tires and other materials banned from disposal in the landfill; and contingent upon an annual report from the Board of Health to the Town on the total receipts and expenditures of the Account each fiscal year; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the establishment of a Recycling Revolving Account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be under the direction of the Board of Health and used for the deposit of receipts and fees collected on recyclable materials; said recyclable materials to be determined by a joint vote of the Board of Health and Recycling Committee and to be in compliance with all state health regulations; and, further, to allow the Board of Health, or the Recycling Committee with the approval of the Board of Health, to expend funds not to exceed \$ 60,000 for Fiscal Year 1995 from said account for the operation and maintenance of the Town Recycling Center; said authorization to be contingent upon the creation of specific recycling fees by the Board of Health for construction and demolition materials, tires and other materials banned from disposal in the landfill; and contingent upon an annual report from the Board of Health to the Town on the total receipts and expenditures of the Account each fiscal year

Finance Committee recommended adoption of this Article.

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ARTICLE 5. To see if the Town will vote to authorize the establishment of a Library Photocopy machine revolving account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be under the direction of the Board of Library Trustees and used for the deposit of receipts collected through public use of the photocopy machines at both the Boxford Village and West Boxford libraries; and, further, to allow the Board of Library Trustees to expend fees not to exceed \$5,000 for fiscal year 1995 from said account for ongoing supplies and maintenance of the copy machines, and purchase of other library supplies and contingent upon an annual report from the Board of Library Trustees to the Town on the total receipts and expenditures of the account each fiscal year; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the establishment of a Library Photocopy machine revolving account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be under the direction of the Board of Library Trustees and used for the deposit of receipts collected through public use of the photocopy machines at both the Boxford Village and West Boxford libraries; and, further, to allow the Board of Library Trustees to expend fees not to exceed \$5,000 for fiscal year 1995 from said account for ongoing supplies and maintenance of the copy machines, and purchase of other library supplies and contingent upon an annual report from the Board of Library Trustees to the Town on the total receipts and expenditures of the account each fiscal year.

Finance Committee recommended adoption of this Article.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to fund a new position for the Landfill, Landfill Clerk of Works/Equipment operator; said funds to be expended under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$29,120 to fund a new position for the Landfill, Landfill Clerk of Works/Equipment operator; said funds to be expended under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this Article.

ARTICLE 7. To see if the Town will vote to amend various portions of Article 5 of its bylaws, known as the Personnel Bylaw, by amending Section 9, "Position Classes: Salary, Wages and Pay Matrix" and replacing it with the Classification and Pay Matrix as submitted by the Personnel Board as printed in this warrant; or take any other action thereon.

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Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend various portions of Article 5 of its bylaws, known as the Personnel Bylaw, by amending Section 9, "Position Classes: Salary, Wages and Pay Matrix" and replacing it with the Classification and Pay Matrix as submitted by the Personnel Board as printed in this warrant.

Finance committee recommended adoption of this Article.

ARTICLE 8. To see of the Town will vote to amend Article 5, Section 5 of the General Bylaws (the Personnel Bylaw) by adding the following section:

5-5-9 Employment Agreements

The Board of Selectmen, by means of employment agreements, are hereby authorized to establish the annual rate of compensation and other benefits for the following positions:

Public Works Superintendent;

or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this Article.

ARTICLE 9. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$8,000 to be used for a merit article. Employees on the Personnel Board matrix who have given outstanding service to the town will be considered for a merit bonus, based on procedures and standards to be adopted by the Personnel Board. A committee composed of one member of the Board of Selectmen or the Executive Secretary, one member of the Finance Committee and one member of the Personnel Board shall select employees to receive a merit bonus; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to pass over this Article.

ARTICLE 10. To see if the Town will vote to appropriate \$7,912.50 of Wetlands Fees Collected in FY 1993 and FY 1994 and deposited in the Wetlands Protection Fund, to additionally fund the Planning Board/Conservation Commission Office operating budget; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate \$7,912.50 of Wetlands Fees Collected in FY 1993 and FY 1994 and deposited in the Wetlands Protection Fund, to additionally fund the Planning Board/Conservation Commission Office operating budget.

Finance Committee recommended adoption of this Article.

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ARTICLE 11. To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds, for the use of several departments for fiscal year 1994, to wit: General Government, Finance, Public Safety, Education, Town Maintenance and all other necessary proper expenses during said fiscal year; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote,, to raise and appropriate the sum of \$342,950 for General Government.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$244,251 for Finance.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$1,023,163 for Public Safety.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to reduce the Insurance and Pension budget by \$15,000, from \$549,909 to \$534,909.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to raise and appropriate the sum of \$534,909 for Insurance and Pension.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to increase the Elementary School budget by adding \$9,450.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$5,916,471 for Education.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to increase the DPW Salary budget from \$179,336 to \$ 186,396.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$443,746 for Town Maintenance.

Upon motion made and duly seconded, it was VOTED, by majority voice vote to raise and appropriate the sum of \$51,773 for Inspectors.

Total Budget to be Raised and Appropriated = \$8,557,263.

Finance Committee recommended adoption of this Article.

ARTICLE 12. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of funding repairs to various town buildings, with the exception of the Little Red School House, said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

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Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$20,000 for the purpose of funding repairs to various town buildings, with the exception of the Little Red School House, said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this Article.

ARTICLE 13. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund drainage engineering and construction costs at selected locations; said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$30,000 to fund drainage engineering and construction costs at selected locations; said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this Article.

ARTICLE 14. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$64,508 to fund the purchase of a used articulating loader, pursuant to a proposal received by the Board of Selectmen in February, 1994, said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$64,508 to fund the purchase of a used articulating loader, pursuant to a proposal received by the Board of Selectmen in February, 1994, said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this Article.

ARTICLE 15. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$20,000 to the Town Insurance Fund; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$20,000 to the Town Insurance Fund.

Finance Committee recommended adoption of this Article.

ARTICLE 16. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund a computer system and software, hardware, training and supplies for the Inspector of Buildings and Health Agent; or take any other action thereon.

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Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$6,500 to fund a computer system and software, hardware, training and supplies for the Inspector of Buildings and Health Agent.

Finance Committee recommended adoption of this Article.

ARTICLE 17. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$15,000 to fund an upgrade to the Police Department computer to cover software, hardware, training and supplies, said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$15,000 to fund an upgrade to the Police Department computer to cover software, hardware, training and supplies, said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this Article.

ARTICLE 18. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$15,000 to purchase and equip one police cruiser, and to authorize the Board of Selectmen to trade or dispose of any existing vehicles in any manner which they deem advisable, said funds to be expended under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$15,500 to purchase and equip one police cruiser, and to authorize the Board of Selectmen to trade or dispose of any existing vehicles in any manner which they deem advisable, said funds to be expended under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this Article.

ARTICLE 19. To see if the Town will vote to rescind the acceptance of M.G.L., Chapter 48, Section 42 relative to the creation of a Fire Department, as voted by the Town under Article 21 of the 1950 Annual Town Meeting, and to accept M.G.L., Chapter 48, Section 42A relative to the creation of a Fire Department; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to defeat Article 19.

Finance Committee recommended adoption of this Article.

ARTICLE 20. To see if the Town will vote to upgrade the position of Fire Chief to full-time, regular employee (20 hours per week) or take any other action thereon.

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Upon motion made and duly seconded, it was VOTED, by majority voice vote,, to upgrade the position of Fire Chief to permanent half-time, regular employee (20 hours per week).

Finance Committee recommended adoption of this Article.

ARTICLE 21. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$19,000 to fund the position of a full-time, regular (20 hours per week) Fire Chief for the Town of Boxford for FY 1995; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$19,000 to fund the position of a half-time, regular (20 hours per week) Fire Chief for the Town of Boxford for FY 1995.

Finance Committee recommended adoption of this Article.

ARTICLE 22. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$1,000 to fund the operations of the Emergency Management Department in the Town, said funds to be spent under the direction of the Emergency Management Director; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by hand count vote, 101 in favor and 110 opposed, to defeat Article 22.

Finance Committee did not recommend adoption of this Article.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the meeting at 11:05 p.m. to a time certain, Wednesday, May 11, at 7:30 p.m. in the Masconomet Regional High School auditorium.

Registered voters attending the meeting were 363.

**SPECIAL TOWN MEETING
MAY 10, 1994**

Voters of the Town of Boxford met at the Masconomet Regional High School on Tuesday, May 10, 1994. Moderator DeWitt T. Minich called the Special Town Meeting to order at 7:32 p.m. The articles of the warrant were disposed of as follows:

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$100,000 to fund repairs to the various roads in Town, said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$100,000 to fund repairs to the various roads in Town, said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this Article.

ARTICLE 2. To see if the Town will vote to authorize the Selectmen to enter into a contract with the Boxford Athletic Association (BAA) to manage the beach and ballfield at Stiles Pond and all related structures for a period of ten years; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to enter into a contract with the Boxford Athletic Association (BAA) to manage the beach and ballfield at Stiles Pond and all related structures for a period of ten years.

Finance Committee recommended adoption of this Article.

ARTICLE 3. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,455 to fund the purchase of a paint line-striper for the Department of Public Works, said expense to be reimbursed to the Town by the Commonwealth of Massachusetts pursuant to a grant awarded to the Town by the Governor's Highway Safety Council; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$5,455 to fund the purchase of a paint line-striper for the Department of Public Works, said expense to be reimbursed to the Town by the Commonwealth of Massachusetts pursuant to a grant awarded to the Town by the Governor's Highway Safety Council.

Finance Committee recommended adoption of this Article.

ARTICLE 4. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$5,760 to fund a Technology Aide for the Boxford Elementary Schools; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from Chapter 70 Aid Reserve the sum of

\$5,760 to increase the FY 1994 Elementary School Budget in order to fund a Technology Aide for the Boxford Elementary Schools.

Finance Committee recommended adoption of this Article.

ARTICLE 5. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the deficits in certain accounts of the Department of Public Works due to expenses related to snow and ice removal this past winter; said accounts as follows: Repairs and Maintenance, \$10,625; Snow and Ice, \$69,477; Salt and Sand, \$24,676; Overtime salaries,, \$9,936; Other Supplies, \$2,910; for a total of \$117,624; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$117,624 to fund the deficits in certain accounts of the Department of Public Works due to expenses related to snow and ice removal this past winter; said accounts as follows: Repairs and Maintenance, \$10,625; Snow and Ice, \$69, 477; Salt and Sand, \$24,676; Overtime salaries, \$9,936; Other Supplies, \$2,910.

Finance Committee recommended adoption of this Article.

ARTICLE 6. To see if the Town will vote to transfer from "Reserved for Extraordinary and Unforeseen Expenditures", the sum of \$100,000 to be added to the Stabilization Fund; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from "Reserved for Extraordinary and Unforeseen Expenditures," the sum of \$100,000 to be added to the Stabilization Fund.

Finance Committee recommended adoption of this Article.

Before adjournment of the Special Town Meeting, Proclamations from both the local Board of Selectmen and Governor William Weld, honoring retiring State Senator Robert C. Buell, were read. The week of May 15 to 21 was declared "Senator Robert C. Buell Week" in the Town of Boxford.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to adjourn the Special Town Meeting at 7:54 p.m.

Registered voters attending the meeting were 131. Counters and checkers for the meeting were appointed by Town Clerk Patricia Shields.

A true record.

ATTEST:

Patricia Shields
Town Clerk

TRANSFERS:

Article 1 (from free cash)	
Article 5 (from free cash)	\$100,000
	117,624
Article 6 (from "Reserved for Extraordinary and Unforeseen Expenditures)	100,000
TOTAL TO BE TRANSFERRED	\$317,624

APPROPRIATIONS:

Article 3 (from Governor's Highway Safety Council reimbursement)	\$5,455
Article 4 (from Chapter 70 Aid Reserve)	5,760
TOTAL TO BE APPROPRIATED	\$ 11,215